

Anekant Institute of Management Studies (AIMS)

Anekant Education Society's Campus, Baramati, Dist. Pune. (MH) India. 413 102.

Phone No.: 02112-227299 E-mail: director@aimsaramati.org Website: www.aimsaramati.org

(Approved by AICTE, DTE, Recognized by Govt. of Maharashtra & Affiliated to University of Pune)

• Religious Minority Institution • NACC Accreditation B++ (CGPA 2.93) • Green Audit Certification • Permanent Affiliation

DTE Code : 6731
Campus Code : INM1019240

Ref. No. AES/AIMS/2023/66

Date: 12th June 2023

To,
Dr. Manisha Anil Vhora
Flat No 2, Sushila Yashwant Apartment
Ashok Nagar Bhigwan Road
Baramati, Dist. Pune – 413 102

Madam;

Sub : Letter of Appointment as Assistant Professor.

Ref : Our advertisement in Financial Express, The Indian Express & Loksatta dated 10th April 2023.

In response to the above cited reference and your application thereto. You had an interview with us on 27th May 2023 for the above captioned position. We are pleased to appoint you as Assistant Professor in Anekant Institute of Management Studies (AIMS) on the following terms and conditions:

1. Your appointment will commence from 1st July 2023.
2. Your services will be governed by the rules and regulation of AICTE New Delhi, DTE Mumbai, SP Pune University and the Anekant Education Society, Baramati and AIMS.
3. You are appointed is on a full-time basis on probation for a period of two years from date of joining. But this can be stretch according to your performance and Institutional contribution.
4. Your appointment is subjected to the teacher's approval by the SP Pune University.
5. Your pay scale will be as per Seventh Pay for the Assistant Professor.
6. Your annual increment will be determined purely on the basis of your efficient and satisfactory discharge of duties and responsibility, assigned work portfolio, prosperity and growth of the Institution.
7. During the course of your services with us, you shall discharge your duties efficiently and diligently to achieve the determined objectives. S/he shall devote his / her whole time and attention to the development of Institution. S/he shall obey and comply with all the orders and directions issued by the management in the interest of Institution.
8. During the period of your services with the Institution, you will not work directly or indirectly for any other person or organization.


[P.T.O]

9. You will not divulge any information as to Institutional matters, technical know-how, administrative matters that are confidential or otherwise which you acquire during the course of your employment service in our Institution.
10. Your appointment may be terminated, at any time even after completion of probation period by giving one month notice or salary in lieu thereof.
11. You may resign/leave the services by giving one month notice but it should not dislocate the academic work.
12. You are required to give an undertaking for serving the Institute at least for **three years**, from the date of your joining.
13. All the legal matters whatsoever in nature are subjected to the jurisdiction of Baramati only.
14. You are required to give the correct and latest mailing address and any changes thereafter should be immediately inform to the administrative office. If fails to do so s/he will be held squarely responsible.
15. Anything knowingly and unknowingly has conflict of interest, use of duty hours for other work, instigating others, misbehavior and tarnishing the Institutional reputation summarily applies clause No.10 above.
16. You are required to cross verify the original relevant testimonials namely, birth certificate, caste certificate, experience certificate, last pay certificate, and all educational qualification certificates and submit the attested copies of the same along with two latest passport size photographs.

If the above terms and conditions are acceptable to you, please accept this order and sign the duplicate copy of this letter of appointment as a token of your acceptance and report for duty immediately, at Director Office AIMS Baramati during office hours.

Date: 12th June 2023




Secretary
Anekant Education Society,
Baramati

ACCEPTANCE OF THE APPOINTMENT ORDER

I, the undersigned, convey my acceptance by signing hereunder. Accepted the appointment with all aforesaid Terms and Conditions etc. at Sr. No. 1 to 16. I agree to all the said Terms and Conditions.

Date: 12th June 2023

Signature: _____

Full Name: Dr. Manisha A. Vhora

JOINING REPORT

From: - Dr. Manisha A. Vhora
Flat No.2, Sushila - Yashwant Apts,
Ashonagar, Baramati - 413102
Date: - 1st July '23

To,
The Director,
Anekant Institute of Management Studies,
Baramati

Sub:- Joining Report.

Ref: - Appointment Order

No. AES / AIMS / 2023 / 66 Dated 12th June '23

Respected Sir,

With reference to the above, I have to inform you that I have joined my duties as **Assistant Professor** in your Institute on **1st July 2023 at 10.00 A.M.**

This is for your kind information.

Yours Faithfully,

Manisha
(Signature)

Copy to:

Secretary office AIMS Baramati for kind information.

Dr. Manisha A. Vhora